

Password Reset Guide

FOR THE MINNESOTA MEDICAL CANNABIS REGISTRY

11/21/2022

Password Reset Guide

Minnesota Department of Health
Office of Medical Cannabis
PO Box 64882
St. Paul, MN 55164-0882
651-201-5598
health.cannabis@state.mn.us
www.health.state.mn.us/medicalcannabis

To obtain this information in a different format, call: 651-201-5598.

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Step 1: Locate Registry Login

1. Go to the [Office of Medical Cannabis webpage](https://www.health.state.mn.us/people/cannabis/index.html) (<https://www.health.state.mn.us/people/cannabis/index.html>)
2. Select “Registry Login/Create Account” as shown below.

MEDICAL CANNABIS

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CONTACT INFO

Office of Medical Cannabis
651-201-5598
844-879-3381 (toll-free)
health.cannabis@state.mn.us

Medical Cannabis

For Patients
Find out which conditions qualify, how to get certified, where to get medical cannabis and the costs.

Registry Login/Create Account
For health care practitioners, certified patients and certified caregivers.

For Parents/Legal Guardians, Spouses and Caregivers
Find out how you can assist a patient to get medical cannabis.

Frequently Asked Questions
Learn answers to questions about getting certified, enrolling in the program, adding a caregiver and more!

For Health Care Practitioners
Register yourself and certify your patients.

Petitions Process
Petitions are accepted annually, June 1 - July 31, to add a new qualifying condition and/or

3. Select “Medical Cannabis Registry Login” link, as shown below.

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Office of Medical Cannabis
651-201-5598

Medical Cannabis Registry

NOTE FOR NEW PATIENTS: You will enroll in the Medical Cannabis Program through an email link sent from the Office of Medical Cannabis once your health care practitioner certifies you. Your enrollment application must be approved before you can access your Medical Cannabis Registry account at the link below.

[Medical Cannabis Registry Login](#)
This link is for patients (and, if appropriate, their caregivers, parents/legal guardians, or spouses) and health care practitioners who already have an account in the Medical Cannabis Registry. Current patients use this link to access their Self-evaluation Form.

[Health Care Practitioner Registration \(Create Your Account\)](#)
This link is for a health care practitioner (a Minnesota-licensed physician, physician assistant, or advanced practice registered nurse) who wants to certify patients for Minnesota’s Medical Cannabis Program. To register, you will need:

- General information: name, address, email, and phone.
- Your medical license(s).
- Your DEA license.
- General information about the clinic(s) where you practice.

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4. Select “Login” to continue.

DEPARTMENT OF HEALTH Medical Cannabis Registry Login

The Minnesota Department of Health can take 30 days to process applications for the Minnesota Medical Cannabis Program. Frequently requesting status updates increases our call volume and takes time away from processing applications. If we are unable to answer your call, please only leave one voice message and allow us up to 48 hours to respond. All applications are processed in the order that they are received.

Medical Cannabis Registry Enrollment Process

Registration involves the following steps:

- Step 1: The patient visits his/her health care practitioner.
- Step 2: The patient's health care practitioner enrolls in the Medical Cannabis Registry and certifies that the patient has a qualifying medical condition.
- Step 3: The patient gets an email with a link to the enrollment application. If the patient has a caregiver, the caregiver will need to complete an application and pass a background check.
- Step 4: The patient (and caregiver, if applicable) will be notified by the Office of Medical Cannabis once the application is approved.

Registration Instructions Login

Step 2: Reset Your Password

1. On the Login screen, select “Forgot Your Password?” as show below.

Login

Email Address: *

Password: (Note: password is case sensitive) *

Show Password

[Forgot Your Password?](#)

Close Login

2. Type in the email address you used for your patient account. Click “Submit” to continue.

Enter your email address and we will send you instructions on how to create a new password.

Email address:

Cancel Submit

PASSWORD RESET GUIDE

- Next, the system will notify you about this reset with the message below. The Registry will also generate an email notification to your email address in the Registry. If you are not seeing the email, check your spam folder.

A recovery email with a password reset link has been sent.

As Minnesota begins to safely transition back to a more normal summer, Gov. Tim Walz has started to rescind Executive Orders that, due to the state's progress against COVID-19, will no longer be necessary. As a result, medical cannabis patient enrollments scheduled to expire between March 31, 2020 and Aug. 1, 2021, will expire on Aug. 1, 2021.

The Office of Medical Cannabis expects higher volume and longer wait times with increased requests for assistance from patients. If we are unable to answer your call, please leave only one voice mail message and allow us up to 48 hours to respond. Frequently requesting status updates increases our call volume and takes time away from processing applications. Thank you for your patience.

All applications are processed in the order they are received. Statute allows up to 30 days to process applications.

Medical Cannabis Registry Enrollment Process

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- Step 1: The patient visits his/her health care practitioner.
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- Step 3: The patient gets an email with a link to the enrollment application. If the patient has a caregiver, the caregiver will need to complete an application and pass a background check.
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Registration Instructions Login

Step 3: Obtain Your Password Reset Link from Email

- Login to your email account and open the email with subject line: MCR Password Reset. Click on "Click here to reset your password" in the email content as show below. Check your spam folder if you are not seeing this email.

Google

Gmail

COMPOSE

MCR Password Reset

MCR-Admin@state.mn.us to me 4:47 PM (20 hours ago)

[Click here to reset your password.](#)

Click here to Reply or Forward

9 GB (8%) of 15 GB used

Terms - Privacy

Last account activity Nov 5

PASSWORD RESET GUIDE

2. Create a new password. Type in your new password. Click “Submit” to continue.

Set your new password

New Password: *

Confirm New Password: *

Password Requirements:

- at least 8 characters
- an upper and lower case
- and a number/special character

Note: passwords are case sensitive

Submit

3. Once submitted, the system will update you with the following message below. You may logout of your account when done.

Your new password has been successfully set.

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